



LOS ANGELES COUNTY COMMISSION ON HIV

3530 Wilshire Boulevard, Suite 1140 • Los Angeles, CA 90010 • TEL (213) 738-2816 • FAX (213) 637-4748
www.hivcommission-la.info

While not required of meeting participants, signing-in constitutes public notice of attendance. Presence at meetings is recorded solely based on sign-in sheets, and not signing-in constitutes absence for Commission members. Only members of the Commission on HIV are accorded voting privileges, thus Commissioners who have not signed in cannot vote. Sign-in sheets are available upon request.

PRIORITIES AND PLANNING (P&P) COMMITTEE MEETING MINUTES

January 26, 2010

Approved
3/16/2010

MEMBERS PRESENT	MEMBERS ABSENT	PUBLIC	PUBLIC, CONT.	COMM STAFF/ CONSULTANTS
Jeffrey Goodman, <i>Co-Chair</i>	Robert Butler	Jeff Bailey	Terry Goddard	Jane Nachazel
Kathy Watt, <i>Co-Chair</i>	Michael Green	Jim Chud	Scott Singer	Glenda Pinney
Fredy Ceja	Anna Long	Jennifer Denning	Jason Wise	Craig Vincent-Jones
Douglas Frye	Quentin O'Brien	Miguel Fernandez		
Bradley Land		Susan Forrest		
Ted Liso		Aaron Fox		HIV EPI AND OAPP STAFF
		Tonya Hendricks		
		Miki Jackson		
				Juhua Wu

CONTENTS OF COMMITTEE PACKET

- Agenda:** Priorities and Planning (P&P) Committee Meeting Agenda, *1/26/2010*
- Minutes:** Priorities and Planning (P&P) Committee Meeting Minutes, *12/15/2009*
- Minutes:** Priorities and Planning (P&P) Committee Meeting Minutes, *11/17/2009*
- Spreadsheet:** Grant Year 19 Ryan White Part A & B Expenditures and Single Allocation Model (SAM) Care by Service Categories as of December 31, 2009, *1/25/2010*
- Summary Key:** Ryan White Part A/B and SAM Care Expenditures by Service Category, *on-going*
- Table:** Fiscal Year 2010 Priorities, *1/26/2010*
- Table:** HIV/AIDS Continuum of Care, *4/22/2009*
- List:** HIV Service Category Definitions, *4/28/2009*
- Table:** Committee's Year 17 Implementation Plan, *4/16/2007*

- CALL TO ORDER:** Mr. Goodman called the meeting to order at 1:40 pm.
- APPROVAL OF AGENDA:**
MOTION #1: Approve the Agenda Order with Items 9 through 17 combined as Calendar Year Scheduling (*Passed by Consensus*).
- APPROVAL OF MEETING MINUTES:**
MOTION #2: Approve the 11/17/2009 and 12/15/2009 Priorities and Planning (P&P) Committee Meeting Minutes (*Passed by Consensus*).
- PUBLIC COMMENT, NON-AGENDIZED:** There were no comments.
- COMMISSION COMMENT, NON-AGENDIZED:** There were no comments.
- PUBLIC/COMMISSION COMMENT FOLLOW-UP:** There were no comments.
- CO-CHAIRS' REPORT:**
A. **Co-Chair Nominations:** Mr. Goodman and Ms. Watt ran unopposed.

Priorities and Planning (P&P) Committee Meeting Minutes

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MOTION #3: (Land/Frye): Elect Jeffrey Goodman and Kathy Watt Committee Co-Chairs for the 2010 term (*Passed by Consensus*).

8. **FY 2008/2009 EXPENDITURES:** Mr. Vincent-Jones noted some revisions were still needed. YR 19 was inherently complex due to the mid-year change in state contributions from Part B to the SAM and the Commission's acceptance of a plan to adopt changes rather than specific allocations. Columns 5 (Part B) and 6 (SAM) combined should reflect the state contribution.

- Mr. Vincent-Jones will consult with Dave Young, OAPP, to update expenditures and clarify Columns 5, 6, 7 and 9.
- Mr. Young will review revised expenditures for P&P in February prior to March Commission presentation.

9-17. CALENDAR YEAR SCHEDULE FOR YR 21:

- The steps in the Priority- and Allocation-Setting Process are: 1) Paradigms and Operating Values, 2) Epidemiological Profile, 3) Needs Assessment and Data Analysis, 4) Priority Ranking, 5) Allocations, and 6) Grievances/Appeals and Evaluation of Process.
- Dates were added to the schedule to allow sufficient time for each step in the process. Larger rooms will be reserved for the 1:30 to 4:30 pm meetings with one 1:00 to 5:00 pm meeting for zero sum service category prioritization. The dates selected were: 2/16/2010, 2/23/2010, 3/16/2010, 3/23/2010, 4/13/2010, 4/20/2010, 5/18/2010, 5/25/2010, 6/15/2010, 6/22/2010, 7/20/2010, 7/27/2010.
- The Committee agreed to engage in full Paradigms/Operating Values discussion prior to scheduled review concurrent with 2011 Comprehensive Care Plan due to new community perception of "scarcity" pursuant to state budget cuts.
- Work with OAPP to schedule 30-60 minute presentations on as many of the following service categories as is feasible prior to priority-setting as follows: 1) Mental Health (Psychiatry and Psychotherapy); 2) Skilled Nursing and Hospice; 3) Substance Abuse, Residential; 4) Housing; 5) Case Management, Home-based; 6) Early Intervention Programs (EIP).
- Provide more in-depth reviews of Medical Care Coordination and Nutrition Services before priority ranking.
- Develop planning brief with P&P calendar in lieu of provider forums. Forums are not feasible due to demise of SPNs and budget-related delay in process start from November to February.
- Coordination of joint Commission and PPC meeting on linkages to care in May, June or July 2010. Linkages now account for 33% of the HRSA application. HRSA feedback on this year's submission will be available for review in April or May.
- Coordination of two-day joint Commission and PPC Data Summit in possible collaboration with Case Management Task Force in September or October. Day 1 will focus on where data is, what to look for, how it's collected and accessed and targeted to program designers, fundraisers, development staff, and executive directors. Day 2 will focus on research studies and targeted to researchers, academics and others.
- Discussion of the hospice needs assessment, Geographic Estimate of Need (GEN) and adversity sectors will occur in the second half of 2010.

18. **STANDING SUBCOMMITTEES:** This item was postponed.

19. **NEXT STEPS:** There was no additional discussion.

20. **ANNOUNCEMENTS:** There were no announcements.

21. **ADJOURNMENT:** The meeting was adjourned at 4:05 pm.